



TARGET BUILDING INSPECTIONS

ESA Phase I (RFI) Request for Information

PLEASE NOTE: The information requested in this form is necessary to perform the site assessment in accordance with the AAI standard as defined by the ASTM E1527-13 standard. Any missing information will only delay the report. The client, owner and tenant, past and present, if available, information is necessary to perform the interviews in accordance with this standard.

What is the Purpose for this Phase I ESA: (Please check the correct Purpose)

() Purchase or Sale () Foreclosure () Refinance

1. Client Name (Person or entity responsible for paying for the report) _____

Address _____ City _____ State _____ ZIP _____

Phone _____ Fax: _____ E-mail: _____

2. Address of Site: _____

City _____ State _____ ZIP _____

3. Legal Description (if available): _____

4. Assessor Parcel #: _____, _____, _____

5. Any Permits issued for the site or for a tenant on the site? () Y () N

6. On-Site Contact Person (**Required**): _____

Phone _____ Fax: _____ E-mail: _____

7. Buyers information _____

Address _____ City _____ State _____ ZIP _____

Phone _____ Fax: _____ E-mail: _____

8. Buyers Realtor _____

Phone _____ Fax: _____ E-mail: _____

9. PROPERTY OWNER (if different than client) _____

Address _____ City _____ State _____ ZIP _____

Phone _____ Fax: _____ E-mail: _____

10. Owners Realtor _____

Phone _____ Fax: _____ E-mail: _____

11. Key Person to be interviewed concerning the site _____ Phone# _____

12. Past Owner(s) and Contact information (if known-i.e. Title Report, etc)

Name _____

Phone _____ Fax: _____ E-mail: _____

Name _____

Phone _____ Fax: _____ E-mail: _____

13. Name and Phone Number for each major tenant on site both past and present. (If more tenants send attachment with names and phone #'s) Please indicate if a past tenant, present tenant.

Name _____ () Past () Present

Phone _____ Fax: _____ E-mail: _____

Name _____ () Past () Present

Phone _____ Fax: _____ E-mail: _____

14. Key Site Manager _____ Phone # _____

15. Past Site Manager/s and Contact information (if known) Name _____

Phone _____ Fax: _____ E-mail: _____

16. SMALL BUSINESS ADMINISTRATION LOAN () Y () N

17. SBA LOANS REQUIRE THE LENDERS NAME AND BORROWERS NAME:

Borrowers Name: _____

18. Report Required Due Date: _____

19. Properties Proposed Use _____

Properties Current Use _____

20. All Persons Or Institutes Report Is To Be Assigned, Address, Phone #, Fax #, Email

21. To whom and where is The Report to Be Delivered: Please state if this is a residence of business.

22. Customers Project Name: _____

Copies of Previous Environmental or Site Assessment Reports Should Be Provided to Target if available.
INVOICES ARE DUE AND PAYABLE EVEN IF THE SALE DOES NOT GO THROUGH