



Pre-Survey Questionnaire

Please complete this form to the best of your knowledge and return to us by **ASAP**. If additional pages for response are necessary, please attach. This form along with any additional attached information may become an exhibit in the Property Condition Assessment.

Property Name		Property Age	
Property Address		Parcel#	

Indicate who provides the following utilities such as SRP, APS, Southwest Gas, Waste Management, City of Chandler...

Water Service:		Fire Riser Monitoring By:	
Electric Service:		Trash Removal By:	
Gas Service:		Sanitary Sewer:	
Chiller, Boiler Contract With:		Landscaping By:	
HVAC Maintenance By:		Storm Sewer:	
Elevator Contract With:		Grease Trap Service By:	

Y N N/A

	Y	N	N/A
Are there any unresolved building, fire, or zoning code issues?			
Are there any exterior wall or window leaks, or any poorly insulated areas?			
Are there any known structural problems at the property?			
Are there any known areas of settlement or foundation failure?			
Does any part of the electrical system use aluminum wiring?			
If metal deck, is there any presence of phenolic roof insulation?			
Is Fire Retardant treated plywood used for roof sheathing?			
Are there any current roof leaks?			
Are any sprinkler heads installed part of a national recall?			

Y N N/A

	Y	N	N/A
Have there been any roof repairs due to leaks?			
Are there any water pressure problems or known plumbing leaks of any kind?			
Do the utilities (water, sewer, electric, gas) provide adequate service?			
Are there any known areas of poor site grading, drainage or flooding?			
Does the irrigation system function properly?			
Is polybutylene piping used in the property?			
Have there been any major capitol improvements in the last 5 years?			
Is there any evidence of water or moisture infiltration in the basement?			

Please Describe Notes From Above:

Please check the appropriate box below for information you have available for review by our Field Observer during the onsite visit. Copies of the information should be provided where practical.

Construction Drawings, specs, Site Plan or Survey	
Certificate of Occupancy.	
Current rent roll. Elevator, HVAC and Fire/Life Safety Inspection Records.	
Leasing and marketing literature. Outstanding citations relating to building, zoning, or fire codes.	
ADA Survey and status of improvements implemented	
Current or pending litigation related to the property	

Warranty Information relating to roofs and HVAC systems	
Records of system and material ages such as roof, MEP, paving, and finishes	
Historical Costs for repairs, improvements, replacements	
Mechanical contracts, roof, HVAC, elevator	
Proposals, Bids, Contracts for future repairs, improvement	
Records indicating building occupancy Percentage	

Respondent Name:	Signature:
Title/Position:	E-Mail:
Phone Number:	Date: